



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION

Last Name	First Name	Middle Name	Social Security Number	Home Telephone Number	
Complete Street Address	City	State	Zip Code	Email Address	Cellular Telephone Number

Have you ever been employed by TAQUAN AIR? Yes No If yes, what were dates of employment:

Have you ever applied for a job with TAQUAN AIR? Yes No If yes, for what position?

Are any of your relatives employed by TAQUAN AIR? Yes No

Where you referred by anyone? Yes No If yes, by whom:

Type of employment desired? Full-Time Part-Time Seasonal

Are you legally eligible for employment in the United States? Yes No Are you at least 18 years old? Yes No

My driver's license is valid: Yes No Driver's License # _____ State of Issue: _____ I do **not** have a driver's license:

If you answer "Yes" to any of the following two questions, please provide specific information regarding the circumstances on a separate sheet of paper.

Have you ever tested positive or refused to test, on any pre-employment drug screen administered by an employer to which you applied for, but did not obtain safety sensitive work? Yes No

Have you ever been convicted of a felony or misdemeanor? Yes No If yes, please provide year of conviction: _____

Included any Suspended Imposition of Sentence or DUI/DWI convictions.

(A conviction will not necessarily bar you from employment with TAQUAN AIR).

If you answered "yes" to either of the above question, be prepared to provide an explanation during an interview, even if you received a suspended imposition of sentence.

Name: _____ Date: _____

EDUCATION				
Type of school	Name and Location of School	Diploma or Degree Types	Circle Highest Grade Completed	Did you graduate?
High School			8 9 10 11 12	
College /University			1 2 3 4 5 6	
Graduate School			1 2 3 4	
Other				

Attach copies of degrees, certificates or any licenses required for this position.

List any certificates you hold that relate to this position: _____

Special courses, training or experience acquired, including military experience: _____

Proficiencies

If you are applying for a position in which computer skills or administrative skills are relevant, please answer the following:

List all software applications, telecommunications, or office equipment on which you are proficient:

Comments and Accomplishments

Provide any primary area's of specialization you feel are relevant to this position:

Name: _____ Date: _____

EMPLOYMENT HISTORY *(List most recent employer first. You must list at least five years of work experience. Do not leave any blanks. If you have had a period of unemployment, been self-employed, attending school, etc. please indicate this time.) If applying for a position which requires a Security Clearance, and you have served in the military please list all positions, their corresponding dates, duties and note whether retired.*

- If you need more space, please provide the information requested on a separate sheet, with name, date and signature.-

Company Name:		Employer's Address:		
Position Held:	Dates of Employment (mm/yy)	From:	To:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
Describe Your Job Duties				
Starting Salary:	Ending Salary:	Supervisor:	Phone:	
Reason for Leaving:				

Company Name:		Employer's Address:		
Position Held:	Dates of Employment (mm/yy)	From:	To:	May we contact? <input type="checkbox"/> Yes <input type="checkbox"/> No
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Describe Your Job Duties				
Starting Salary:	Ending Salary:	Supervisor:	Phone:	
Reason for Leaving:				

Name: _____ Date: _____

References: Please list at least three individuals who can attest to your professional abilities and work accomplishments, excluding any relatives.

Name	Company/Relationship	Contact Number

TAQUAN AIR

TAQUAN AIR is an Equal Opportunity Employer. All qualified applicants, including disabled veterans and veterans of the Vietnam era, will be considered for all positions without regard to race, color, religion, sex, marital status, age, national origin or disability.

If you are disabled and need accommodation in the application or interview process, please call (907) 225-8800 to request such accommodations.

Applicants for positions at TAQUAN AIR may be required to sign a release and submit to a background check and pre-employment drug screen at a location designated by TAQUAN AIR. Applicants who test positive for illegal drugs will not be hired. Any offer of employment will be contingent upon passing minimum qualifications, a background investigation and all required testing.

CERTIFICATION & AUTHORIZATION

- I hereby certify that all statements made in this application, as well as information given throughout the employment process, including pre-employment drug test, are true and correct to the best of my knowledge and belief. I understand that any misrepresentations or falsification shall be sufficient reason for dismissal from or refusal of employment. _____ **Initials**
- I hereby authorize any and all schools, former employers, references, courts and any others who have information about me to provide such information to TAQUAN AIR and/or any of its representatives, agents or vendors and I release all parties involved from any and all liability for any and all damage that may result from providing such information. _____ **Initials**
- I understand that during employment with TAQUAN AIR, I shall be subject to all the Company's rules, regulations and policies regarding medical examinations, drug and alcohol testing, and other qualifying tests. _____ **Initials**
- I understand that this application does not obligate the company to offer me employment or to hire me. I further understand that if I am employed by the Company, my employment will be on an "at will" bases and my employment could be terminated by the Company at any time without advance notice and without liability. If I am employed I understand that I will wear the prescribed personal protective equipment and will abide by all Federal, State and Company procedures and regulations while working for the Company. _____ **Initials**
- I hereby acknowledge that I have read and fully understand the forgoing and seek employment under these conditions. _____ **Initials**

This application will be considered active for only this position. If I wish to be considered for other positions, I must fill out and submit a new application.

Signature _____ Date _____

All information on this application will be treated confidentially. TAQUAN AIR does not release information about its applicants/employees unless required by law or specifically authorized.